



## Constitution for Rosemont Parents' Association

<b>Name</b>	The name of the Association shall be the Rosemont Parents' Association.
<b>Objective</b>	<p>The objective of the Association is to provide a forum for parents to become involved in matters pertaining to the development of school/parent linkages in the following ways;</p> <ol style="list-style-type: none"> <li>1. Organising courses on topics of interest to parents.</li> <li>2. Assisting in fund-raising for essential school activities.</li> <li>3. To encourage parents' participation in promoting the well-being and interests of the pupils of the school.</li> <li>4. To further the Catholic and Educational Objectives of the school</li> <li>5. To inform and consult parents regarding school plans and activities. However, the Association does not involve itself in matters relating to the internal administration of the school.</li> <li>6. To assist/organise with school organised events.</li> <li>7. To organise social events for Rosemont parents and/or families.</li> </ol>
	<p>Additionally, through affiliation with regional and national councils of school parent associations (where sanctioned by the Board of Management) the Rosemont Parents' Association shall endeavour to ensure that</p> <ol style="list-style-type: none"> <li>8. Parents are informed of developments in education.</li> <li>9. Parents are given an effective voice in the development of initiatives at regional and national level.</li> <li>10. They have the opportunity to collectively advocate for issues of common interest to schools in the Catholic Voluntary Secondary Schools.</li> </ol>
<b>Membership</b>	All parents and guardians of pupils currently attending Rosemont School are members of the Association with the right to attend the AGM and to nominate personnel to the committee – either office-bearers or committee members.
<b>Operation</b>	<p>An AGM of the Parents' Association shall be held before October Midterm for the purpose of electing the officers and committee of the Parents' Association for the forthcoming academic year.</p> <p>All school parents will be notified of the AGM approximately three weeks in advance. The notification will outline which officer and committee roles are due for re-election.</p> <p>Nominations will be accepted during the AGM.</p> <p>Should more than one parent be nominated for a vacant role, each will give a brief introduction to themselves, and a vote will be held.</p> <p>After the AGM, the Parents' Association shall meet on a monthly basis for the duration of the academic year, to June of the following year.</p>

<b>Finance</b>	<p>The Association will fundraise using the name of the school, for school authorised activities, with the authorisation of the Board of Management.</p> <p>The Association shall have a sum approved by the Board each year to allow them organise the Association activities and cover expenses arising.</p>
<b>Executive Committee</b>	<p>The Parents Association shall elect the following officers;</p> <ul style="list-style-type: none"> <li>i) A Chairperson</li> <li>ii) A Secretary</li> <li>iii) A Treasurer</li> </ul> <p>The Parents Association may elect the following officers:</p> <ul style="list-style-type: none"> <li>iv) A Vice Chairman</li> <li>v) A Public Relations Officer</li> </ul> <p>Office bearers are appointed to serve two years of office.</p>
<b>Committee</b>	<p>The maximum size of the committee shall be fifteen people, <u>with a non-mandatory preference</u> that a parent from each year in the school sits on the committee.</p> <p>The quorum for any meetings to take place or for any votes to be conducted, after due notice to all committee members shall be: Two office bearers and four committee members.</p> <p>Should a vote be tied, the Chairperson shall have the casting vote.</p> <p>Committee members may serve for more than two terms, but they shall make themselves available for re-election at the relevant AGM following the end of each 2-year term. Only parents with daughters at the school will be entitled to serve on the committee.</p>
<b>Chairperson</b>	<p>The Chairperson shall;</p> <ul style="list-style-type: none"> <li>- Oversee all meetings of the Association or nominate an alternate when they are not available.</li> <li>- Report to the Principal and the Board of Management, as appropriate and as required.</li> <li>- Ensure that the Association is represented at any external meetings to which it is entitled to attend.</li> </ul>
<b>Secretary</b>	<p>The Secretary shall;</p> <ul style="list-style-type: none"> <li>- Prepare the Agenda for the monthly meeting in consultation with the Chairman.</li> <li>- Record and circulate the minutes of the meeting after consultation with the Chairman.</li> </ul>
<b>Treasurer</b>	<p>The Treasurer shall;</p> <ul style="list-style-type: none"> <li>- Furnish the committee with an up-to-date statement on the finances of the Association at each meeting.</li> </ul>
<b>Board of Management Parent Nominees</b>	<p>Where required, the Parents Association shall, in consultation with the Principal and the existing Board of Management, call for nominations to vacancies on the Board of Management at the Parents' Association AGM.</p>

	<p>However, parents may not be members of the Parents' Association Committee and the Board of Management simultaneously.</p> <p>Parents elected to serve on the Board of Management are automatically entitled to and encouraged to attend the meetings of the Parents Association. Their role at these meetings is to brief the Association on the non-confidential areas of Board of management business which is of relevance to Parents and for the purpose of furnishing Board of Management meetings with a report on the activities of the Parents Association.</p>
<b>Fundraising Activities.</b>	<p>In consultation with the Management in the school, the Association shall undertake to organise fundraising activities for specific projects that are beneficial to enhancing the education and wellbeing of the students.</p>
<b>Changes to the Constitution.</b>	<p>Alterations to the constitution may be proposed at the Annual General Meeting, provided that at least three weeks' notice has been given to the Secretary. No alterations shall be deemed carried unless with the approval of at least two thirds of the voting members are present. Alterations to the Constitution are also subject to the approval of the Board of Management.</p>

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